

**Illinois Athletic Trainers Association**  
**BOARD OF DIRECTORS BUSINESS MEETING**

*Sunday, December 4, 2022*

Zoom Conference Call

**BOARD ROLL CALL**

**Present:**

<b>President</b>	<b>Greg Garofalo, ATC</b>
<b>Past President</b>	<b>Jordan Anderson, ATC</b>
<b>Vice President</b>	<b>Andy Renner, ATC</b>
<b>Treasurer</b>	<b>Kristin Trinite, ATC/Jerry Bornhoff, ATC</b>
<b>Secretary</b>	<b>Jenny Ludwig-Anderson, ATC</b>
<b>Reg 1 Representative</b>	<b>Denny Wongosari, ATC</b>
<b>Reg 2 Representative</b>	<b>Brandon Gonzales, ATC/Tanya Marquez, ATC</b>
<b>Reg 3 Representative</b>	<b>Justin Stanek, ATC</b>
<b>Reg 4 Representative</b>	<b>Sarah Turner, ATC</b>
<b>Governmental Affairs Director</b>	<b>Bill Durand, ATC</b>
<b>Public Relations Director</b>	<b>Cortney Brunner, ATC</b>
<b>Development Director</b>	<b>Megan Hutchins, ATC</b>
<b>Communications Director</b>	<b>Andrea Kovalsky, ATC</b>
<b>IL Representative to GLATA</b>	<b>Matt Munjoy, ATC</b>
<b>Membership Director</b>	<b>Greg Gaa, ATC</b>

**Absent: Wongosari, Stanek, Durand, Hutchins, Munjoy**

**GUEST ROLL CALL**

**Present:**

<b>ATs Care Committee Chair</b>	<b>Tanya Marquez, ATC</b>
<b>Committee on Practice Advancement Chair</b>	<b>Mark Colston, ATC</b>
<b>Education Committee Chair</b>	<b>Nick Grahovec, ATC</b>
<b>Secondary Schools Committee Co-Chairs</b>	<b>Mark Florence, Aaron Kremmel, ATCs</b>
<b>Archivist</b>	<b>Dave Jerbi, AT-Retired</b>
<b>CLCA Chair</b>	<b>Ryan Moran, ATC</b>
<b>CECAT Chair</b>	<b>Abe Alramhi, ATC</b>
<b>IATA Veteran Members Committee Chair</b>	<b>Tony Garofalo, AT-Retired</b>
<b>IATA DEIA Committee Chair</b>	<b>Kemba Noel-London, ATC</b>

**Absent: Grahovec, Florence, Kremmel, Jerbi, Moran, Alramhi, Garofalo**

**Special Guests: Chris Murphy, Autumn Taylor, Emily Espinosa**

# = Motion and Vote Expected or Possible

**1.0 CALL TO ORDER/INTRODUCTIONS 6:05pm**

**#2.0 APPROVAL of the Sunday, December 4, 2022 Meeting Agenda**

**Motion: I move to approve the Sunday, 12/4/22 IATA meeting agenda**

**1st: Gonzales                      2nd: Ludwig-Anderson**

**Add: 4.6.4 Honors & Awards applications FYI**

**9-0-0. Motion passes.**

**#3.0 APPROVAL of Minutes from September 11, 2022 BOD Meeting (Appendix A)**

**Motion: I move to approve the meeting minutes from the 9/11/22 meeting.**

**1st: Gaa                      2nd: Anderson**

**9-0-0. Motion passes.**

**4.0 Reports - Board of Directors**

**4.1 President Report (See Report)**

- G. Garofalo

4.1.1 Meeting Schedule through 2024 (Appendix B)

In person meeting is planned for February 2023

Grahovec joined meeting at 6:13pm

4.1.2 Ongoing Projects Updates

Send ongoing projects to President Garofalo so that he can see what the BOD is up to

4.1.3 Infographics for new Practice Act updates

President Garofalo plans to task COPA Chair and Governmental Affairs to do this to send out to the entire state. He will reach out to the Marquardt Group as well about this

4.1.4 "Call to Action" membership engagement initiative

Need to show the value of our membership. The goal is to have at least one engagement activity per region per year. By next board meeting in February, Garofalo would like to have some ideas from each region

Guest Emily Espinosa joined call at 6:20pm

#### 4.1.5 Marquart Report/Update

Carrie has been working with Kovalsky and Trinite to send out new member invoices. Carrie has been also talking with Archivist Jerbi about moving items away from Lincoln Library in Springfield. She has also been working with Kovalsky for bids on new website

#### 4.1.6 Committee chair appointments (Appendices I, J)

Executive session

#### **4.2 Past President Report (See Report) - Anderson**

Anderson thanked everyone on the BOD for the last two years of service

#### **4.3 Vice President Report (See Report) - Renner**

##### 4.3.1 Update on 2023 & 2024 Annual Meeting (Appendix C)

2023 meeting is set; see in Eblast- is in Lisle. Will do more virtual sessions, too. 2024 is possibly going to be in Naperville at Embassy Suites. Renner is talking with Carrie at Marquardt Group about whether or not the annual meeting should be at a hotel vs another venue moving forward

##### 4.3.2 Update of Education Conference

Met two times recently. Finalizing an event date of 2/10/23 at NCC. Committee is going to meet again next week

#### **#4.4 Treasurer Report (See Report) - Trinite/Bornhoff**

##### 4.4.1 Account Updates, as of 12/4/2022:

1. Operations: \$245,329.26
2. PAC: \$22,243.00
3. Money Market: \$45,332.83
4. Endowment: \$9,043.93
5. Endowment Investment: \$25,063.36
6. RBC: \$66,237.75
7. Rewards point balance: \$1,066.39

##### #4.4.2 Approve 2023 Budget (New Business) (Appendix D)

##### #4.4.3 Approve changes to Finance Committee P&P (New Business) (Appendix E)

##### # 4.4.4 Approve changes to Treasurer P&P (New Business) (Appendix F) This will be what Marquardt Group will take over for the position

- 4.5 Secretary Report (See Report)** - Ludwig-Anderson
- 4.5.1 IATA Zoom account
- Ludwig-Anderson proposed the idea to allow everyone on the BOD to have the login information for the IATA Zoom account. There was discussion amongst various BOD members and many pros and cons were brought up. Ludwig-Anderson will talk to Carrie from MG about whether or not this is a good idea
- #4.6 Membership Director Report (See Report)** - Gaa
- 4.6.1 Direct IATA membership move to calendar year (vs current application year) starting 1/1/23 (P&P update/By-Law update) (Appendix G)
- 4.6.2 Direct IATA membership application process update (P&P update) (Appendix G)
- 4.6.3 IATA membership directory process updates (P&P update) (Appendix I)
- 4.6.4 Honors & Awards applications FYI  
Grammatical changes will be made only
- 4.7 Region 1 Representative Report (See Report)** - Wongosari
- As reported. Not on call
- 4.8 Region 2 Representative Report (No Report Submitted)** -Gonzales/Marquez
- As reported. Marquez introduced into the role
- 4.9 Region 3 Representative Report (See Report)** - Stanek
- As reported. Not on call
- 4.10 Region 4 Representative Report (No Report Submitted)** - Turner
- Turner provided a quick update on call
- 4.11 Governmental Affairs Report (No Report Submitted)** - Durand
- Past President Anderson provided a quick update. Marquardt Group informed Anderson and Durand that the Telehealth Act HB4412 has been reintroduced and has now made it to third reading in the Senate. It was scheduled for third reading on 11/30, but did not happen. No new update
- 4.12 Public Relations Director Report (See Report)** - Brunner
- As reported

**4.13 Development Director Report (See Report)** - Hutchins

As reported. Not on call

**#4.14 Communications Director Report (See Report)** - Kovalsky

4.14.1 Membership survey update

Rough draft of this survey was put into the appendices by Kovalsky a few days ago. She shared her screen at the meeting to show the draft. Various BOD members provided feedback on the call. OK to provide back feedback to Kovalsky later on. She hopes to send this out early next year

4.14.2 Website redesign update

Kovalsky has met with several people about options. She is working to get proposals, though this is happening slowly. Her goal is to have this solidified by June 2023

#4.14.3 Membership survey gift cards (New Business)

Approval for incentives for people to fill out survey

Finally, Kovalsky has been working on D4 & D11 week - if anyone hasn't renewed membership yet, check out GLATA social media for incentives

**4.15 State Rep to GLATA Report (See Report)** - Munjoy

As reported. Not on call

**5.0 Reports – Committees**

**5.1 Finance Committee** - Trinite, et al

As reported

**5.2 Committee on Practice Advancement (See Report)** - Colston

As reported

**5.3 Secondary Schools Committee (No Report Submitted)** - Florence/Kremmel

Flo will be stepping away from this position, and Chris Murphy will be appointed in his position. Murphy made a quick introduction

Renner said Kremmel has been working with the IADA recently with what recently came from the TUFFS conference. More to come

#### **5.4 Committee on Leadership and Career Advancement**

**(CLCA, formally YP) (No Report Submitted)**

- Moran

Not present on call

#### **5.5 Committee on Early Career Athletic Trainers**

**(CECAT, formally Student Congress Advisor) (No Report Submitted)**

- Alramhi

Alramhi is transitioning out of the role. Emily Espinosa will be appointed. She made a quick introduction

#### **5.6 Education Committee Report (See Report)**

- Grahovec

As reported

#### **5.7 Archives Committee Report (See Report)**

- Jerbi

As reported. Not on call, though Jerbi (who is transitioning out of role) communicated with President Garofalo that he has appreciated his time on the BOD. Dan Stephens will be appointed Archivist

#### **5.8 ATs Care Committee Report (No Report Submitted)**

- Marquez

As reported. Marquez will be attempting to find new chair, as she is transitioning into Region 2 representative role

#### **5.9 IATA Veteran Members Committee (No Report Submitted)**

- T. Garofalo

Not on call

#### **5.10 IATA Diversity, Equity, Inclusion, and Accessibility Committee (No Report Submitted)**

- Noel-London

Noel-London will be transitioning out of position (though staying on the committee), and Autumn Taylor will be appointed as DEIA Chair.

Noel-London provided an update and stated she submitted a vision statement for the committee recently. She provided an introduction for Taylor

### **6.0 UNFINISHED BUSINESS**

## **#7.0 NEW BUSINESS**

### **7.1 2023 IATA Budget (Trinite)**

**Motion:** I move to approve the 2023 IATA Budget as seen in Appendix D.

**1st: Trinite                      2nd: Ludwig-Anderson**

The look and breakdown of the budget has changed a little bit. Trinite explained all the changes. If there are certain line items that are missing (because they're not pertinent to every single year), they can be added as needed and then approved.

**9-0-0. Motion passes**

### **7.2 Finance Committee Policy and Procedure Changes (Trinite)**

**Motion:** I move to approve the changes to the Finance Committee Policy and Procedure regarding date changes for Finance Committee Budget review meeting and IATA BOD Budget approval.

**1st: Trinite                      2nd: Anderson**

Trinite outlined changes. There were no questions.

**9-0-0. Motion passes**

### **7.3 Treasurer Policy and Procedure Changes (Trinite)**

**Motion:** I move to approve the changes to the Treasurer Policy and Procedure regarding tasks that will now be managed by Marquardt & Co.

**1st: Trinite                      2nd: Ludwig-Anderson**

Trinite outlined all changes that Marquardt Group will do. There were no questions.

**9-0-0. Motion passes**

### **7.4 Amend IATA By-Laws Section 2 Membership Application (Gaa)**

**Motion:** I move to amend the current IATA By-Laws SECTION 2. MEMBERSHIP APPLICATION by adding the following at the end of the section (IATA membership, NATA or IATA direct, is based on the calendar year.)

**1st: Gaa                          2nd: Anderson**

Gaa outlined changes. No discussion.

**9-0-0. Motion passes**

### **7.5 Amend IATA Direct Membership Applications Within P&P Manual (Gaa)**

**Motion:** I move to amend the IATA Direct Membership Applications section within the Policy & Procedure Manual as identified to address the move to

calendar year membership, having the IATA's Association Management organization send and track new member application invoicing as well as general process updates.

**1st: Gaa                    2nd: Renner**

Past President Anderson brought up a concern about updating all P&P.

**9-0-0. Motion passes**

#### **7.6 Amend Membership Director Section Within P&P Manual (Gaa)**

**Motion:** I move to amend the Membership Directory section within the Policy & Procedure Manual as identified to address general process updates.

**1st: Gaa                    2nd: Marquez**

No discussion.

**9-0-0. Motion passes**

#### **7.7 Membership Survey Gift Card Prizes (Kovalsky)**

**Motion:** I move to approve two \$50 gift cards (from the IATA credit card points account) and one free annual meeting registration as prizes for members who fill out the membership survey.

**1st: Kovalsky                    2nd: Ludwig-Anderson**

There was discussion about how to select winners.

**9-0-0. Motion passes**

### **8.0 ANNOUNCEMENTS (Informational Only)**

**8.1 Next Official BOD Meetings: 2/19/2023**

**8.2 Next Newsletter Deadline: 12/26/2022**

**8.3 Next NATA News Deadline: 12/12/22 for February 2023**

### **9.0 EXECUTIVE SESSION**

**Kovalsky motions to move into executive session. Time: 8pm.**

**Renner seconds.**

**Kovalsky motions to leave executive session. Time is 8:10pm.**

**Renner seconds.**

### **10.0 Adjournment:**

**Motion: I motion to adjourn the meeting. Time: 8:11pm.**

**1st: Gaa                    2nd: Anderson**