

# **EAST CENTRAL INDIANA SPECIAL SERVICES GOVERNING BOARD MEETING**

East Central Indiana Special Services Administration Office  
107 S. Layman Street, Suite A  
Liberty, IN 47353

## **Minutes from the January 7, 2019 Meeting**

Members Present – Dr. Debbie Howell, Dr. Robert Mahon, Mrs. Laura Blessing, Ms. Liza Bates, and Ms. Mort Maurer.

### **1. Call to Order**

Dr. Howell called the meeting to order at 9:30 am.

### **2. Approval of Minutes**

The minutes were amended to state that Britney Tuttle, not Britney Brandt, would be the Western Wayne representative on the Unified Champions field day committee.

Dr. Mahon moved to approve the amended minutes and Mrs. Blessing gave a second to the motion. The motion carried 3-0.

### **3. Approval of Agenda**

The agenda was amended to add a bullet point under new business “Late Fee Policy.”

Mrs. Blessing made a motion to approve the amended agenda and Dr. Mahon gave a second to the motion. The motion carried 3-0.

### **4. Financial Report**

Ms. Bates shared the corrective action plan resulting from the Western Wayne/Northeastern Wayne audits by the state board of accounts.

The financial report was reviewed and discussed.

### **5. New Business**

- **Translation Services, Affordable Language Services**

Ms. Bates recommended that ECISS contract with Affordable Language Services for translation services related to the special education evaluation process.

- **Teacher Job Fair, Ball State**

Ms. Bates made a recommendation that ECISS would participate in the Ball State University Teacher Job Fair on April 17, 2019.

- **Late Fee Policy**

Ms. Bates shared that the state board of accounts stated that late fees could not be paid out of the IDEA grant funds. Ms. Bates is recommending that the board permit payment of bills that accrue a monthly late fee be paid on time rather than waiting for the board meeting before sending payment.

After discussion of the new business items, Dr. Mahon made a motion to approve the new business recommendations and Mrs. Blessing gave a second to the motion. The motion carried 3-0.

## **6. Discussion Items**

### **A. December 1 Child Count Update**

Ms. Bates shared that she was still awaiting information from the 2018 special education child count. A report will be shared next month.

### **B. Dyslexia Legislation Update**

Information was provided from the DOE regarding screeners, training programs, and the dyslexia specialist.

### **C. Communication Plans for Students with “No Mode of Communication”**

Ms. Bates shared that the DOE has indicated the need for a communication plan for students identified as having no mode of communication. She will be working with the speech staff to complete this requirement.

### **D. Results Driven Accountability**

Information was provided to each superintendent. A data retreat will be held March 15 on this topic.

### **E. DOE Targeted Support and Improvement Training**

Ms. Bates shared that the DOE will offer support training for schools identified as Comprehensive Support and Improvement or Targeted Support and Improvement. The identified schools will be required to complete a school improvement plan for the 2019-2020 school year.

### **F. Professional Development Opportunities**

Ms. Bates share that a nonviolent crisis intervention training would be held on January 15, 2019. There will also be Orton Gillingham training sessions offered with the first session to be held January 22, 2019.

## **7. Adjournment**

Mrs. Blessing moved to adjourn and Dr. Mahon gave a second to the motion. The motion carried and the meeting adjourned at 10:22 am.

---

Chairperson