

REGISTRATION FORM

2022-2023 School Year- Part Day Program

Tuesday, September 6th, 2022 – May 26th, 2023
9:00 A.M. – 2:00 P.M.



9111 Haverstick Road
Indianapolis, IN 46240
O: 317-575-6508
F: 317-342-7625
Website: Golove.org/ecc
Email: ecc@golove.org

CHILD INFORMATION

Name: _____

Birthdate: _____ Gender: M F

CONTACT INFORMATION

Address: _____

Siblings Attending: _____

PARENT INFORMATION

Mother: _____

Phone: (_____) _____

Email: _____

Father: _____

Phone: (_____) _____

Email: _____

Primary Parent/Phone in case of Emergency: _____

REGISTRATION INFORMATION

Tuition due by the 10th of the Month. A \$10 late fee will accrue on the 11th day, if unpaid

Parent's Day Out 2's 24 months by 9/1/22 (class size 12)	REG/SUP FEE	ACT FEE	TUITION
<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday If signing up for more than 1 day, pay only 1 reg/sup/act fee	\$125	\$40	1 Day- \$128 2 Day- \$255 3 Day- \$385 4 Day- \$512 5 Day- \$640 Monthly Fee
PRESCHOOL 3's 3 years and Fully Potty Trained by 9/1/22 (class size 18)	REG/SUP FEE	ACT FEE	TUITION
<input type="checkbox"/> Tuesday/Thursday <input type="checkbox"/> (Optional) Monday	\$125	\$75	\$255/Month \$385/Month
PRESCHOOL 4's 4 years by 9/1/22 (class size 18)	REG/SUP FEE	ACT FEE	TUITION
<input type="checkbox"/> Monday/Tuesday/Thursday	\$125	\$75	\$385/Month
TRANSITIONAL (Older 4s/Young5's) For our Older 4's & Young 5's – Determined by Office	REG/SUP FEE	ACT FEE	TUITION
<input type="checkbox"/> Monday, Tuesday, Thursday	\$125	\$75	\$385/Month

**FINAL PLACEMENT WILL BE DETERMINED BY THE ECC OFFICE.
PLEASE READ AND SIGN THE REVERSE SIDE TO COMPLETE REGISTRATION**

CONTRACTUAL AGREEMENT

2022-2023 School Year - Part Day Program



Please read the following carefully regarding your child's school account and payment responsibilities.

By signing this form, I agree to the following plan for my child's tuition and fees to secure my child's registration for the 2022-2023 School Year.

1. **REGISTRATION/SUPPLY FEE DUE** with this form to be paid and is non-refundable.
2. **DUE BY 5/1/22- MAY 2023 TUITION DEPOSIT, non-refundable and will be applied to your final May 2023 Tuition**
3. **Due 9/9/22 – ACTIVITY FEE** and is non-refundable
4. **REGULAR TUITION PAYMENT DUE** by the **10th of each month beginning 9/10/22.**
Any tuition payment received after the 10th of each month will incur a \$10 late fee.
Any returned payment will incur a \$25 Returned Payment Fee.
5. All Tuition and Fees are paid by invoice on your ***BRIGHTWHEEL APP.***
6. Registration and Prepayment fees for the next school session cannot be accepted if my school account is not current.
7. I agree to giving at least two week's written notice to the office prior to withdrawing my child from ECC. If less than 2 weeks notice is given, I will be responsible for paying that current month's tuition fees.
6. If my account falls in in arrears, ECC will issue three warnings and then have the right to immediately end this agreement and pursue collections.
7. The center operates solely on the tuition fees of our families to meet our expenses.
8. Tuition Fees are subject to change at the discretion of the center. Parents will be given two weeks notice prior to the change in fees. Such notice will be deemed to be given when (1) notice sent home with child or after emailing the custodial parent.
9. In families where divorce is present or occurs during the school year, the school will require a copy of the custody agreement to have on file. The school will expect payment from the custodial parent.
10. The person who signs this form is entering into this contract with the Early Childhood Center and becomes responsible for any and all fees incurred by the child participating in this program.

Parent signing this form is responsible for this contract.

Parent Name (Print): _____ Date: _____

Parent Signature: _____