



DELTA TAU DELTA

Dear Officer,

Congratulations! You have been elected to a leadership position in your chapter. Every year thousands of men join Delta Tau Delta, but only a small percentage of those take active leadership roles in the chapter. You have taken on great responsibility and are expected to be loyal in your respective duties. Whether you have been elected as the chapter president or a chairman position on the administrative board, you have been charged with putting the well-being of the chapter and its members, first.

Entering this role, you may or may not have previous knowledge to help you carry out your duties. Preparing yourself for your new responsibilities requires great self-discipline. In order to support you in doing so, the Fraternity wants to provide you with a basis of knowledge. There are four resources you should rely on to educate yourself on the responsibilities of your new role. You should look to yourself, your chapter, any resources your campus can provide, and resources provided by the Central Office.

You have some time between now and the time you officially take on your position. Use that time wisely. You should make sure to read your officer or chairman manual. These manuals will outline basic responsibilities for your position. While reading your manual, create a list of questions you have. Make sure to attend your chapter's officer transition retreat, and schedule some 1:1 time with the outgoing officer for your position. This is the time to prepare yourself for the upcoming term. Spend some time thinking about and setting personal goals for your position. Begin to have conversations with brothers, advisors, and friends about those goals. You may also want to spend some time on deltroad.org, utilizing the resources that will help prepare you to be a leader within your chapter. Additionally, there is information and resources provided that may help all officers be as ready as they can be for the beginning of their term. Please don't hesitate to contact myself or any other Central office staff member with questions. We want you to succeed and recognize the great commitment you have made in furthering the mission, vision, and values of Delta Tau Delta. Thank you again for taking on the responsibility of leadership within your chapter. We can't wait to see all of the great things you will do!

Sincerely,

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