

SOCIETY OF ST. VINCENT DE PAUL INDIANAPOLIS Announcement

# **Operation/Service Changes**

HELP DESK OPERATIONS	Suspended 3/14 - 3/30
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HOME VISITOR OPERATIONS......Suspended 3/14 - 3/30

# FOOD PANTRY

Effective Tuesday March 16, our Food Pantry shopping will be changed to a **drive through model** in an effort to minimize the potential exposure of pantry clients, volunteers, and staff to Coronavirus Infectious Disease (COVID-19).

To comply with the city-wide edit to limit gatherings of 250+ individuals, the Pratt-Quigley building where the Food Pantry is located will be closed to clients. This will include restroom facilities. Portable restrooms will be added to the premises while the building is locked down.

# HOW DRIVE THROUGH SHOPPING WORKS

### Pantry shoppers arriving by car—please enter via eastbound lanes of 30th Street

- 1. Please remain in your cars. DO NOT PARK.
- 2. You will be directed through our parking lot and around to our exit driveway where each household will receive 1 large box of food.
- 3. This box will contain dry goods, bread and assorted produce. Milk, eggs, choice of meat and bulk produce will continue to be distributed.
- 4. Please exit safely and promptly after receiving groceries.
- 5. Shopper/Driver entry will only be allowed via east bound traffic off of 30th St.
- 6. Shopper/Driver exit will only be allowed via west bound traffic on to 30th St.

### Pantry shoppers arriving by bus or on foot

- 1. The pantry will have a walk-up distribution station set up just outside of the front entrance.
- 2. Shoppers will be directed to take 1 large box of food.
- 3. This box will contain dry goods, bread and assorted produce. Milk, eggs, choice of meat and bulk produce will continue to be distributed.
- 4. Please exit safely and promptly after receiving groceries.