

## Appropriate Library Behavior Policy

The Library is a place that belongs to everyone. We have established basic expectations of courtesy so that our Library facilities are pleasant places for all to visit. We hope you enjoy your visit and allow others the same opportunity.

**As a visitor to the Library, you can expect:**

- Excellent service
- Respect for your privacy
- A welcoming environment

By entering the Library grounds and buildings you are making a commitment to act courteously toward all other persons; act responsibly with regard to public property; and follow all policies of this institution. If your conduct or activities violate our policies, you will be asked to change your disruptive behavior. Failure to do so may result in the loss of Library privileges, up to and including removal from the building and contacting the police.

**Please observe the following:**

- Keep all valuables and personal property with you at all times. The library is not responsible for lost or stolen items.
- Supervise the behavior and safety of your children
- Follow Library policies

**Disruptive behavior includes, but is not limited to:**

- Destruction or theft of library materials or property
- Being under the influence or possession of alcohol or illegal drugs
- Disorderly, disruptive or boisterous conduct
- Threatening, harassing or intimidating language or behavior
- Sexual misconduct or public indecency
- Smoking (including e-cigarettes) and use of tobacco products
- Strong odors that interfere with or disrupt others from using library spaces
- Solicitation or panhandling
- Pets or animals, other than service animals
- Engaging in criminal activity
- Not following a reasonable request made by a library staff member

Document History and Version Control Table			
Version	Action	Approval Authority	Action Date
1.0	Changes Accepted	JCPL Board	04-19-2016
2.0	Revisions Approved	JCPL Board	06-21-2022