

2017/2018  
**Outstanding Senior Award**

Submission Information



**THETA CHI**  
**FRATERNITY**

## About the Outstanding Senior Award

Each chapter may name **one (1)** senior for the distinction of Outstanding Senior- your chapter should name the senior who has made an outstanding contribution to the chapter in the past year. This is not the same award as the Active Chapter Service Award, which does not necessarily need to be presented to a senior.

The chapter may name its Outstanding Senior in a manner of its choosing, and may present the award as it sees fit. The International Headquarters will provide the chapter with a certificate suitable for presentation to this brother.

If your chapter is nominating a senior for the Colley Award, you are encouraged to name him as your chapter's Outstanding Senior as well.

Being named as an Outstanding Senior should be considered a high honor- all Outstanding Senior submissions will be retained for recognition in an upcoming edition of *The Rattle*, Theta Chi's magazine, and published elsewhere as the International Fraternity determines.

## Submission Instructions

1. Submissions must contain accurate and up-to-date information. Inaccurate information will serve as a basis for disqualification
2. The Outstanding Senior must be a senior graduating in the fall 2017 or spring 2018 semester
3. Submissions must be emailed in either .doc or .pdf format; paper applications will **not** be accepted. Please use standard 8 ½" by 11" paper measurements with one-half inch margins, and 12-point Times New Roman font
4. An original, high-resolution photo or headshot of the individual being named **must be emailed as a separate .jpg or .tif file attachment with the submission** and be at least 1MB in file size. Please be dressed in coat and tie for the photo. A photo taken using a cell phone is acceptable as long as it meets these requirements. A photo of a photo is not acceptable.
5. The submission and photo are to be emailed to [awards@thetachi.org](mailto:awards@thetachi.org) by **Thursday, March 1, 2018.**
6. Certificates are signed by the Chapter President and Chapter Secretary; therefore the certificate must be mailed to one of these officers. Name and complete mailing address is to be included at the end of the submission form. Omission of this information will serve as a basis for disqualification.

# Outstanding Senior Submission

2017/2018

All of the following information must be included, in bullet point fashion, in your submission:

- Recipient's full name
- Recipient's chapter and college/university
- Recipient's major(s) and any minor(s)
- Recipient's graduation date
- Recipient's cell phone number
- Recipient's email address
- Recipient's chapter involvement (offices held and years)
- Recipient's campus involvement
- Any community or campus initiatives
- Any awards received from chapter, campus, or community
- Name and complete address of Chapter President or Chapter Secretary

Remember to include as a separate attachment a photo suitable for publication in The Rattle (please refer to the Submission Instructions for specific requirements for photos).